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HEADQUARTERS OPERATIONS, MAINTENANCE  
AND ENGINEERING DIVISION, OL  
WEEKLY REPORT PERIOD ENDING 17 OCTOBER 1984


I. Progress Report on Tasks Assigned by DCI/DDCI:

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
No tasks assigned during this reporting period. 

II. Items/Events of Major Interest:

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a. DCI Portraits: The portrait of former DCI Vandenberg, the final portrait restored by Rosamond Westmoreland, was returned on 10 October 1984. The replacement portrait of former DCI Turner by Cedric Egeli is progressing, and receipt is expected in about a month. 

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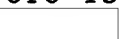
b. Lobby - Ames Building: New seating and tables have been placed in the lobby of the Ames Building. Wall-to-wall carpet for the area has been received and installation will take place upon renewal of the carpet service contract. 

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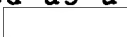
c. Transportation: Limousine service was provided for the East Asia Division, DO, from 9 through 12 October 1984.



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d. Carpool Permits: Of the 98 spaces that were allocated and marked in West A Parking Lot this past weekend, 61 are for carpools, and permits were issued for the new carpool spaces on 15 and 16 October 1984. 

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e. Telephone for DCI: The GSA Electric Shop worked over-time this past weekend to install conduit for a telephone in the DCI's private bathroom. The minor patching and painting required as a result of this work will be scheduled in the near future. 

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f. Ammonia Fumes: Ammonia fumes in the private bathroom of the Deputy Director for Science and Technology forced him to vacate his office on 15 October 1984. Upon investigation, it was determined that an Ozalid machine exhaust vent was ducted into the vent system for his bathroom. The problem was caused by broken fan belts on the fan system which carries exhaust fumes from this area. The necessary repairs have been made.

g. Transition - Maintenance and Operations at Headquarters:

On 1 October 1984 Otis Elevator Company, a sub-contractor for Allied Eastern States Maintenance Corporation, assumed responsibility for the elevators and dumbwaiters in the Headquarters and Printing and Photography Buildings. Effective 9 October 1984, Otis Elevator Company took possession of the Elevator Shop, and the GSA elevator mechanics moved in with the carpenters.

2. Allied's responsibility in the custodial area has expanded as follows:

9 October - cleaning and upgrading offices  
Sixth Floor

15 October - cleaning and upgrading offices  
Fifth Floor

h. Northside Utility Lines: GSA indicated that the existing Southside chilled water lines were secured on Monday, 15 October 1984. Therefore, the Headquarters Compound is now being provided chilled water solely by the new Northside lines. The existing Southside lines will remain in a backup mode until they are removed in accordance with the new building contract.

i. Penthouse Reroofing: A request was made by the GSA project manager, Robert Montano, to accomplish some portion of the reroofing along the front of the building, on either side of the Director's suite. The DCI Security Officer advised that the DDCI suite, as well as other related offices along the front, also needed to be taken into account. Mr. Montano was instructed that the reroofing project should proceed as per the construction drawings which indicate that work on the front portion of the building roof should be performed on weekends only.

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